

The Edge Review (TER) Author Submission Checklist

Title of Article:	
Submission Date:	
Author(s) Name(s):	
Corresponding Author:	

Please complete this checklist before final submission. Mark each item with ✓ when confirmed.

Article Format and Structure

- Article is in Microsoft Word format (.doc or .docx)
- Total word count is under 1,500 words (excluding references) for magazine articles and max 15 pages for manuscript for journal.
- Title is concise and uses H1 format (for magazine articles only)
- Main sections use H2 format (for magazine articles only)
- Subsections use H3 format (for magazine articles only)
- No hyperlinks are present in the document (for magazine articles only)
- All text is in a standard font (font Arial)
- Pages are numbered (for journal manuscripts only)

Content Requirements

- Content is original and unpublished elsewhere
- Vendor-neutral presentation (for non-promotional articles)
- Technical accuracy verified
- No more than 10 references (for magazine articles only)
- References are in Chicago format using BibTeX or weblinks with title
- All technical terms are properly explained
- No promotional or marketing language used
- Clear and logical flow of information

Images and Figures

- All images provided in separate ZIP file (for magazine articles only)
- Images are in high resolution (minimum 300 dpi) (for magazine articles only)
- All images are original work
- Open-source/license-free images are clearly marked
- All figures have clear captions
- All figures are referenced in the text
- No proprietary or confidential information in screenshots

Author Information

- Professional photo provided
- Official email address included (no generic email providers)
- Current organization/institution listed
- LinkedIn profile URL provided
- Short biography included (100-150 words)

Supporting Documents

- Cover letter attached (included as the first page of magazine article submission)
- References list complete
- All author bio(s) provided
- All required permissions obtained
- Conflict of interest statement included (if applicable)

Final Verification

- Spell check completed
- Grammar check completed
- No tracked changes or comments in document
- All sections are complete
- Document is in final form for submission

Declaration

I confirm that I have checked all items above and my submission complies with TER's guidelines.

Author Signature: _____

Date: _____